

**ILLINOIS POLICE OFFICERS' PENSION INVESTMENT FUND
POLICY AND PROCEDURE**

POLICY NUMBER: PP-2020-06
SUBJECT: ELECTRONIC ATTENDANCE AT MEETINGS POLICY
EFFECTIVE DATE: AUGUST 14, 2020
AMENDED: N/A

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Section 1. Rules Statement. It is the decision of the Illinois Police Officers' Pension Investment Fund ("IPOPIF") that any Trustee of the IPOPIF may attend any open or closed meeting of the IPOPIF via electronic means (such as by telephone, video or internet connection) provided that such attendance is in compliance with this policy and any applicable laws, or executive orders then valid in the State of Illinois.

Section 2. Prerequisites. A Trustee of the IPOPIF may attend a meeting electronically if the Trustee meets the following conditions:

- (a) The Trustee should notify the IPOPIF Secretary at least 24 hours before the meeting, unless impractical, so that necessary communications equipment can be arranged. Inability to make the necessary technical arrangements may result in denial of a request for remote attendance.
- (b) The Trustee must assert one of the following three reasons why he or she is unable to physically attend the meeting,
 - 1. The Trustee cannot attend because of a personal illness or disability: or
 - 2. The Trustee cannot attend because of employment purposes or the business of IPOPIF; or
 - 3. The Trustee cannot attend because of a family or other emergency.

Section 3. Authorization to Participate.

- (a) The Secretary, after receiving the electronic attendance request, shall inform the other IPOPIF Trustees and the Chairperson of the request for electronic attendance.
- (b) After establishing that a quorum is physically present at a meeting where a Trustee of the IPOPIF desires to attend electronically, the Chairperson shall state that (i) a request was made by a Trustee of the IPOPIF in accordance with this policy, and (ii) the Trustee will be deemed authorized to attend the meeting electronically unless a motion objecting to the Trustee's electronic attendance is made, seconded and approved by two-thirds of the members of the IPOPIF.

Section 4. Adequate Equipment Required. The Trustee participating electronically and other members of the IPOPIF must be able to communicate effectively, and members of the audience must be able to hear all communications at the meeting site. Before allowing electronic attendance at any meeting, the IPOPIF shall provide equipment adequate to accomplish this objective at the meeting site.

Section 5. Minutes. Any Trustee attending electronically shall be considered an off-site attendee and counted as present electronically for that meeting. The meeting minutes shall also reflect and state specifically whether each Trustee is physically present or present by electronic means.

Section 6. Rights of Remote Member. A Trustee permitted to attend electronically will be able to express his or her comments during the meeting and participate in the same capacity as those Trustees physically present, subject to all general meeting ByLaws or Policies or Procedures adopted and adhered to. The Trustee attending electronically shall be heard, considered and counted as to any vote taken. Accordingly, the name of any Trustee attending electronically shall be called during any vote taken, and his or her vote counted and recorded by the Secretary and placed in the minutes for the corresponding meeting. A Trustee attending electronically may leave a meeting and return as in the case of any Trustee, provided the Trustee attending electronically shall announce his or her leaving and returning.

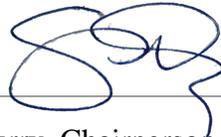
Section 7. Closed Meetings. A quorum must be physically present at any closed meeting. Trustees participating remotely shall otherwise be entitled to participate in closed meetings by electronic attendance.

Section 8. Committees. These rules shall apply to all committees and subcommittees established by authority of the IPOPIF.

Section 9. Policy Review. This Policy is subject to change in the exercise of the Board's judgement.

1. The Board of Trustees will review this policy at least every two (2) years to ensure that it remains relevant and appropriate and consistent with state and federal laws and regulations.
2. In the event of legislative changes to the pertinent sections addressed in this Policy, the Board will review the Policy, as appropriate.
3. This Policy was adopted by the Board on August 14, 2020.

These rules are effective this 14th day of August 2020.



Shawn Curry, Chairperson

ATTEST:



Andrea DiGiacinto, Secretary